Partnership for a Healthy Community Board Meeting

January 23, 2020
1:00pm-2:30pm

Woodford County Health Department
Call In Option: 605-468-8004; Code: 658044##

AGENDA

1. **Approve 11/21/2019 meeting minutes (Pages 2-4)**

2. **Board Businesses**
   a. Membership *(Monica Hendrickson)*
      i. Approval of new board member Kate Green, Continuum of Care – Peoria Region (Action)
      ii. Accept and File Resignation of Mike Hinrichsen – Woodford Region (Action)
      iii. Approval of new board member, Joel Shoemaker, IL Prairie District Public Library Director - Woodford Region (Action)
   b. Structure *(Monica Hendrickson)*
      i. Organizational Chart **(Page 5)**
      ii. Letters of Support
         1. Illinois Youth Survey
         2. Ending Hunger Together
      iii. Marketing/Website Committee
         1. Website & Marketing Plan *(Hillary Aggertt)*
         2. Media Approvals & Community Information *(Amy Fox)*
   c. Annual Meeting
      i. 2019 Annual Report
      ii. 2020-2022 CHIP Presentation

3. **Committee Updates**
   a. Data Committee
      i. Conduit Discussion *(Lisa Fuller)*
   b. Priority Action Team Update
      i. Mental Health & Substance Use
      ii. HEAL
      iii. Cancer

4. **Member Announcements**

Next Meeting:
Thursday, February 27, 2020
1:00pm-2:30pm
Peoria City/County Health Department

Partnership for a Healthy Community Board
Meeting Minutes
November 21, 2019

Members Present:	Amy Fox	Greg Eberle
	Monica Hendrickson	Tim Heth
	Andrea Ingwersen	Holly Bill
	Sally Gambacorta	Brent Baker
	Larry Weinzimmer	Ann Campen
	Mike Hinrichsen	Adam Sturdavant

Members Present via Conference Phone:

Others Present: Amy Roberts, PCCHD Administrative Assistant
Dr. Leslie McKnight, PCCHD Director of Community Health Policy & Planning

Ms. Hendrickson called the meeting to order at 1:00 pm.

Approval of 10/24/19 Meeting Minutes
Mr. Hinrichsen made a motion to approve the minutes from the October 24, 2019 meeting. Motion was seconded by Ms. Bill. Motion carried (11,0).

Old Business
Mr. Heth made a motion to Review and File the 2020-2022 Community Health Improvement Plan. Motion was seconded by Ms. Gambacorta. Motion carried (11,0).

New Business
Ballots were handed out for the Nomination of 2020 Co-Chair and Vice-Chair Board Members. Ms. Roberts tallied the votes with a unanimous vote (11,0) for Ms. Fuller as the 2020 Co-Chair and Mr. Heth for the 2020 Vice-Chair.

Ms. Fox discussed with the Board the year two Ending Hunger Together application that the HEAL Committee is involved with. There was a program review in October and at that time the group was informed funds would be released for year two. The announcement was made in early November and are in the process of writing a year two application. The letter of intent should go in next week. Ms. Fox stated that two or three people would be dropping off of this committee going in to year two but would have around the same number of partners. Ms. Fox just wanted to let the Board know where they are at with the process.

Mr. Sturdavant entered the meeting at 1:09 pm.

Ms. Hendrickson started a discussion on the Annual Meeting is usually a morning, a half day. There was discussion around if this meeting should be longer to review the last year and to also close out and celebrate this cycle of the last three years. Ms. Hendrickson stated that dates and locations need to be figured out and wanted to know if anyone would be interested in taking the lead on this

meeting. It was also suggested to serve lunch instead of breakfast. Ms. Bill stated it's hard to have an event for six hours, but for four hours and to just be tighter on parameters. Ms. Fox thought this might be a bigger list of invitees, since the hospitals have this as their plan as well. Ms. Fox and Mr. Heth stated they would take the lead on planning this event.

Committee Updates

Ms. Hendrickson reminded that Board that if your committee meets, the minutes will need to be attached to the Board packet.

Mr. Heth gave an update on the Data Committee, stating the different entities that were present. There were discussions around getting detailed information on data needs from the priority action teams. The Data Committee reviewed the data table from the CHIP. There are specific data points the committee knows they can get easily, Mr. Heth reviewed a few of these points. There was discussion on collecting data for the next CHNA around vaping, marijuana, and also getting schools to participate in the IYS.

Ms. Bill gave an update on the Website and the committee status. Ms. Bill stated that if there are individuals that need to be trained on how to use the website (scheduling, minutes, etc), please let Ms. Bill know. Ms. Hendrickson stated all committee chairs and support staff automatically need to be trained on the website. Ms. Bill is going to try to schedule a training in early January to review with the Board in January. Ms. Bill stated you can register to receive updates from certain areas. If anything needs added to the website right now, email Ms. Bill so that she can update it until others have access and are trained. Ms. Bill stated registrations can be made through the website for the Annual Event, instead of a mass email. There was some discussion about branding moving forward on the website and social media. Ms. Hendrickson stated that if your agency has a marketing person or someone with a background in marketing, to help design a marketing plan. Ms. Hendrickson stated that Marketing and Finance will be added to the list for heavy lifting for next year.

2017-2019 CHIP Priority Action Team Update

Ms. Hendrickson reviewed the Annual Report Template and stated she will take responsibility. Not all of the action teams have clean dashboards, so just asking for any information, however the teams want to share it. There will be a 2019 Annual Report and three year completed report as well. These are due by January and there is no specific template as everyone does the report out differently. Ms. Hendrickson stated that success stories and reflection would be great to include in a three-year report.

There was no reports from the current Action Teams, the minutes were included in the packet.

2020-2022 CHIP Action Team Updates

Ms. Bill stated that Mental Health and Substance Use will be meeting on Monday, November 25th as a follow up to the implementation meetings for a "now what" conversation.

Ms. Ingwersen stated Cancer's November meeting was spent creating their Annual Report and December is a moving forward meeting. Ms. Ingwersen and Amanda Smith are in a transition period to see what works best for them to get on the same page.

Ms. Fox reported that HEAL had a quick meeting and are wrapping up. It seems that lot of the committee members will be out in the spring on maternity leave, so won't be planning any large

action items in that timeframe. HEAL seems to be excited about getting down to the work and carrying out the strategy items.

Ms. Hendrickson stated that in the next meetings for the Chairs to go over progress reports, minutes, sign in sheets, etc then submit them after the meeting to go into the agenda packet.

Member Announcements

Ms. Fox stated that through HEAL's joint letter of support to the state, Woodford County is now able to get WIC Farmer's Market coupons. Also, the Farmer's Market program for seniors will be added to Woodford County.

Mr. Eberle stated he attended a conference about community gardens and was asked to present on collaboration and brought forward the Partnership group, as this is creating a buzz.

Ms. Campen stated that Unity Place, Human Service Center, Tazwood, and UnityPoint Health have hired their President who is coming from Dallas, Texas and will start January 2nd and already has a plan focused on access for mental health and substance use.

Being no further business, the meeting adjourned at 2:13 pm.

Next Meeting: December 19, 2019 1:00-2:30
Woodford County Health Department

Partnership for a Healthy Community Board
Co-Chair: Lisa Fuller
Co-Chair: Monica Hendrickson
Support: Amy Roberts
Marketing/Website
Co-Chair: Hillary Aggertt
Co-Chair: Jennifer Zammuto
Data
Co-Chair: Tim Heth
Co-Chair: Monica Hendrickson
Support: Amy Roberts
Cancer
Co- Chair: Tim Heth (PFHC Board)
Data Support:
Support: Amanda Smith
HEAL
Co-Chair: Kaitlyn Streitmatter
Co-Chair: Shanita Wallace
Co-Chair: Greg Eberle (PFHC Board)
Data Support:
Support: Amanda Smith
Mental Health
Co-Chair: Holly Bill (PFHC Board)
Co-Chair: Tim Bromley
Data Support: Monica Hendrickson
Support: Amy Roberts
Substance Use
Co-Chair: Holly Bill (PFHC Board)
Co-Chair: Tim Bromley
Data Support: Monica Hendrickson
Support: Amy Roberts
Breast Cancer
Chair: Tom Cox
Lung Cancer
Chair: Andrea Ingwersen
Colorectal Cancer
Co-Chair: Wendy Lewis
Co-Chair: Diane Hahn

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